

# Mandatory Disclosure

|  |   |
|--|---|
| <b>1. Name of the Institution</b>            | Vidyabharti Trust College of Business, Computer-Science & Research<br>Vidyabharti Campus, At & Po Umrakh, Ta: Bardoli, Dist: Surat,<br>Gujarat, India, Pin: 394345<br><br>Phone No.: +91 - 2622 - 224581, +91 - 2622 - 220581, Fax: +91 - 2622 –<br>227481 E-mail ID- principal_458@vnsgu.ac.in |
| <b>2. Name and address of the Trust</b>      | Vidyabharti Trust, Umrakh<br>Vidyabharti Campus, At & Po: Umrakh, Ta: Bardoli, Dist: Surat,<br>Gujarat, India, Pin: 394345  |
| <b>3. Name and Address of the Principal</b>  | Dr. Snehal Mistry<br><br>Ph.D. (Management), MBA (Marketing),<br>Swashray Society, Dhulia Road, Bardoli, Surat, Gujarat, Pin Code:<br>394601 Email Id: drsnehalmistry@gmail.com<br><br>Mobile No: 9574128371  |
| <b>4. Name of the affiliating University</b> | Gujarat Technological<br>University, Ahmedabad,<br>Gujarat  |
| <b>5. Governance</b>                         |   |

## Members of the Board and their brief background

| SR. NO. | NAME                              | DESIGNATION                 |
|---------|-----------------------------------|-----------------------------|
| 1       | Mr. Manharbhai L. Patel           | Chairman & Managing Trustee |
| 2       | Mr. Kiritbhai N. Patel            | Secretary                   |
| 3       | Mr. Bharatbhai Sureshbhai Patel   | Joint Secretary             |
| 4       | Mr. Harshadbhai Sitarambhai Patel | Member                      |
| 5       | Mr. Kalpeshbhai Natvarbhai Patel  | Member                      |
| 6       | Mr. Hasubhai Thakorbhai Patel     | Member                      |
| 7       | Mr. Mahendrabhai S. Patel         | Member                      |
| 8       | Mr. Hitesh Khushalbhai Patel      | Member                      |

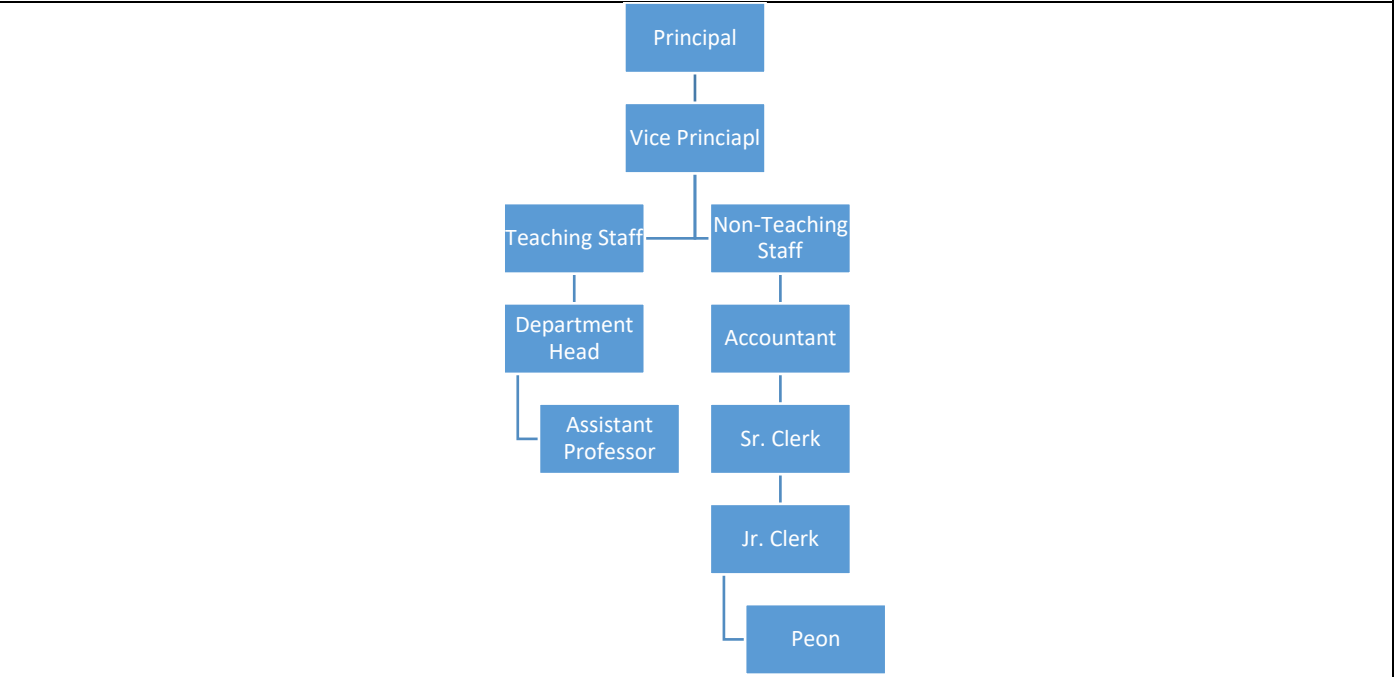
## Members of Academic Advisory Body

| NAME OF MEMBER                   | CATEGORY   | ADDRESS  | POSITION |
|----------------------------------|--|--|----------|
| <b>Shri. Manharbhai L. Patel</b> | Managing Trustee,<br>Vidyabharti Trust,<br>Umrakh,<br>Ta. Bardoli. (Dist. Surat) | At & Po: Umrakh,Ta.<br>Bardoli. (Dist. Surat)  | Chairman |
| <b>Shri. Kiritbhai N. Patel</b>  | Secretary  | At & Po : Umrakh,Ta.<br>Bardoli. (Dist. Surat) | Member   |
| <b>Dr. Snehalkumar H.</b>        | Principal  | At & Po : Umrakh,Ta.                           | Member   |

|               |  |                        |  |
|---------------|--|------------------------|--|
| <b>Mistry</b> |  | Bardoli. (Dist. Surat) |  |
|---------------|--|------------------------|--|

Frequently of the Board Meeting and Academic Advisory Body **ANNUALY**

Organizational chart and processes



**Nature and Extent of involvement of Faculty and students in academic affairs/improvements**  
 Institute believes in overall development of students. To promote industrial knowledge, professional ethics and discipline in staff as well as students, we offer various training programs like AICTE UHV, NITTR MENTOR TRAINING, SWAYAM MOODS and many more.

**Mechanism/ Norms and Procedure for democratic/ good Governance**  
 Systematic hierarchy has been developed to manage good governance in the campus.

**Student Feedback on Institutional Governance/ Faculty performance**  
 There is a regular system to conduct feedback from students on Feedback on Institutional governing body as well as Faculty performance.

**Grievance Redressal mechanism for Faculty, staff and students**  
 Online Grievance Redressal portal is activated where students or any staff of the institute can place their grievance in any category.  
 Link to fill online Grievance: <https://vtcbsr.edu.in/SMS/>

**Establishment of Anti Ragging Committee**

| Sr.No.             | Name of Staff       | Designation | Contact No |
|--------------------|---------------------|-------------|------------|
| 1                  | Dr. Snehal Mistry   | Chairperson | 9512477001 |
| 2                  | Dr. Payal Mahida    | Member      | 9726982702 |
| 3                  | Dr. Viral Chauhan   | Member      | 9925477768 |
| 4                  | Mr. Amit Patel      | Member      | 9537563248 |
| 5                  | Ms. Rinkal Patel    | Member      | 9904296820 |
| Anti-Ragging Squad |                     |             |            |
| 1                  | Dr. Viral Chauhan   | Member      | 9925477768 |
| 2                  | Mr. Amit Patel      | Member      | 9537563248 |
| 3                  | Ms. Ami Mistry      | Member      | 9898003635 |
| 4                  | Ms. Saroj Chaudhari | Member      | 9978154057 |
| 5                  | Mr. Aditya Sharma   | Student     | 9157860759 |

**Establishment of Online Grievance Redressal Mechanism AND Committee**

| Sr. No | Name              | Designation | Phone. No. |
|--------|-------------------|-------------|------------|
| 1      | Dr. Snehal Mistry | Chairman    | 9426184093 |

|                             |                            |                |            |
|-----------------------------|----------------------------|----------------|------------|
| 2                           | Dr. Payal Mahida           | Nodal Officer  | 9726982702 |
| 3                           | Nischal Barad              | Faculty Member | 8128799485 |
| 4                           | Rakhi Parmar               | Faculty Member | 9624362564 |
| 5                           | Bhavin Rabari              | Faculty Member | 9727348120 |
| 6                           | Rinkal Patel               | Faculty Member | 9904296820 |
| <b>Student Co-ordinator</b> |                            |                |            |
| 1                           | Sharma Kevin Mukeshbhai    | Student Member | 7862806234 |
| 2                           | Soni Vishakha Bharatbhai   | Student Member | 7405559965 |
| 3                           | Patel Vasu Kailashbhai     | Student Member | 9712218334 |
| 4                           | Bhanushali riya Jiteshbhai | Student Member | 8000257711 |
| 5                           | Shaikh Aman Imtiaz         | Student Member | 9099801819 |
| 6                           | Mali Manisha Radheshyam    | Student Member | 7726995029 |
| 7                           | Kapadiya Meet              | Student Member | 7227841852 |
| 8                           | Tank Astha                 | Student Member | 9016396690 |
| 9                           | Patel Ved                  | Student Member | 9586579976 |
| 10                          | Patel Palak                | Student Member | 8866365969 |

**Establishment of Internal Complaint Committee (ICC)**

| Sr. No | Name of Member       | Designation | Phone Number |
|--------|----------------------|-------------|--------------|
| 1      | Dr. Snehal Mistry    | Chairman    | 9426184093   |
| 2      | Mr. Nikunj Gamit     | Member      | 9662893445   |
| 3      | Mr. Nisarg Shah      | Member      | 7874222201   |
| 4      | Mr. Ankur Joshi      | Member      | 9624000298   |
| 5      | Mr. Prashant B Patel | Member      | 9537007791   |
| 6      | Mr. Jaimin Mistry    | Student     | 9566478121   |
| 7      | Ms. Priya Mistry     | Student     | 9685742584   |
| 8      | Mr. Aditya Sharma    | Student     | 9157860759   |

**Establishment of Committee for SC/ST**

**ST/SC Cell Committee Details**

| Sr. No. | Name of Member      | Member Cast | Designation in Committee | Phone Number |
|---------|---------------------|-------------|--------------------------|--------------|
| 1       | Dr. Viral Chauhan   | SEBC        | Convener                 | 9925477768   |
| 2       | Mr. Nikunj Gamit    | ST          | Member                   | 9662893445   |
| 3       | Ms. Divya Parmar    | SC          | Member                   | 6356674375   |
| 4       | Ms. Rinkal Patel    | ST          | Member                   | 9904296820   |
| 5       | Ms. Saroj Chaudhari | ST          | Member                   | 9978154057   |

**Internal Quality Assurance Cell**

**IQAC Cell Details**

| Sr. No. | Name of Member    | Designation in Committee | Phone Number |
|---------|-------------------|--------------------------|--------------|
| 1       | Dr. Snehal Mistry | Chairperson              | 9512477001   |
| 2       | Dr. Payal Mahida  | Member                   | 9726982702   |
| 3       | Dr. Viral Chauhan | Member                   | 9925477768   |
| 4       | Dr. Nisarg Shah   | Member                   | 7874222201   |
| 5       | Mr. Amit Patel    | Member                   | 9537563248   |

|   |                     |        |            |
|---|---------------------|--------|------------|
| 6 | Ms. Saroj Chaudhari | Member | 9978154057 |
| 7 | Mr. Niel Patel      | Member | 7874286797 |

### 6. Programmes

|  |   |
|--|---|
| Name of Programmes approved by AICTE   | Bachelor of Business Administration<br>Bachelor of Computer Application |
| Name of Programmes Accredited by NBA   | NO  |
| Status of Accreditation of the Courses:  |   |
| • Total number of courses  | 00  |
| • No. of Courses for which applied for Accreditation   | 00  |
| • Status of Accreditation – Preliminary/<br>Applied for SAR and results awaited/ Applied for<br>SAR and visits completed/ Results of the visits awaited/<br>Rejected/ Approved for... Courses (specify the<br>number of courses) | 00  |


| Name | Number of seats | Duration | Cut off marks/rank of admission during the last three years | Fee (as approved by the state government) | Placement Facilities | Campus placement in last three years with minimum salary, maximum salary and average salary |
|------|-----------------|----------|---|---|----------------------|---|
| BBA  | 240             | 4 Years  | NIL   | Rs.23600                                  |                      | NA  |
| BCA  | 240             | 4 Years  | NIL   | Rs.30300                                  |                      | NA  |

### 7. Faculty: Course/Branch wise list Faculty members:

#### Permanent Faculty:

| Sr. No. | Name of Faculty Members       | Course | Designation        | Highest Qualification           | Date of Joined |
|---------|-------------------------------|--------|--------------------|---------------------------------|----------------|
| 1       | Dr. Snehal Hasmukhbhai Mistry | BBA    | Principal          | DLitt, PhD, MBA, PGDMM          | 01.05.2021     |
| 2       | Dr. Payal Mahendrasinh Mahida | BBA    | Vice Principal     | PhD, MBA, UGCNET, PGDRM, PGDHRM | 26.04.2010     |
| 3       | Mr. Viral Atulkumar Chauhan   | BBA    | HOD & Asst. Proff. | PhD, MBA, UGC NET               | 26.04.2010     |
| 4       | Mr. Nikunj Harishbhai Gamit   | BBA    | Asst. Proff        | MBA                             | 01.10.2022     |
| 5       | Dr. Nisarg Pinakin Shah       | BBA    | Asst. Proff        | MBA                             | 01.03.2024     |
| 6       | Mr. Anees Amjadbhai Multani   | BBA    | Asst. Proff        | MBA                             | 01.07.2024     |
| 7       | Mrs. Priya Pinank Patel       | BBA    | Teaching Assistant | MBA                             | 01.03.2020     |
| 8       | Ms. Ami J Mistry              | BBA    | Teaching Assistant | MBA                             | 01.10.2021     |
| 9       | Ms. Divya Pravibhai Parmar    | BBA    | Teaching Assistant | MBA                             | 06.06.2022     |
| 10      | Ms. Rakhi Sanjaysinh Parmar   | BBA    | Ad. Hoc. Lecturer  | MBA                             | 06.06.2022     |
| 12      | Ms. Kajal Vasantbhai Surati   | BBA    | Ad. Hoc. Lecturer  | MBA                             | 20.06.2022     |
| 13      | Ms. Vishwa Rajeshbhai Bhatt   | BBA    | Teaching Assistant | MBA                             | 02.07.2022     |



|   |                                 |  |  |   |  |  |  |  |  |
|---|---------------------------------|--|--|---|--|--|--|--|--|
|  | DR.<br>SNEHALKUMAR<br>H. MISTRY |  |  | <b>DLitt,<br/>PhD,<br/>MBA,<br/>PGDMM</b> |  |  |  |  |  |
|---|---------------------------------|--|--|---|--|--|--|--|--|

### 9. Fee

| Sr.No. | Name of course | Year started | Level UG/PG/Dipl | Type FT PT | Nature Regular Self Fin. | Annual Fees (in Rs.) | Selection Past merit National test state test university Test College Test |
|--------|----------------|--------------|------------------|------------|--------------------------|----------------------|--|
| 01     | BBA            | 2009         | UG               | FT         | Self-Finance             | 23600                | NA   |
| 02     | BCA            | 2009         | UG               | FT         | Self-Finance             | 30300                | NA   |

Time schedule for payment of Fee for the entire Programme

PAYMENT OF FEES HAS BEEN COLLECTED ON SEMESTER BASIS.

No. of Fee waivers granted with amount and name of students

Not Applicable

Number of scholarship offered by the Institution, duration and amount

NIL

Criteria for Fee waivers/scholarship

Not Applicable

Estimated cost of Boarding and Lodging in Hostels

Not Applicable

### 10. Admission

Number of seats sanctioned with the year of approval

COURSE: BBA

YEAR SANCTIONED INTAKE

2024-25 240

COURSE: BCA

YEAR SANCTIONED INTAKE

2024-25 240

Number of Students admitted under various categories each year in the last three years

NIL

Number of applications received during last two years for admission under Management Quota and number admitted

NIL

### 11. Admission Procedure

Not Applicable

### 12. Criteria and Weightages for Admission

Not Applicable

### 13. List of Applicants

Not Applicable

### 14. Results of Admission Under Management seats/Vacant seats

Not Applicable

### 15. Information of Infrastructure and Other Resources Available

#### • Number of Class Rooms and size of each

| Room. No. | Description | Area of each(Sq. m.) |
|-----------|-------------|----------------------|
| G1        | Classroom   | 70                   |
| G2        | Classroom   | 70                   |
| G3        | Classroom   | 85                   |
| G6        | Classroom   | 41                   |

|  |                                   |                      |                              |
|--|-----------------------------------|----------------------|------------------------------|
|  | <b>G14</b>                        | <b>Classroom</b>     | <b>61</b>                    |
|  | <b>G15</b>                        | <b>Classroom</b>     | <b>57</b>                    |
|  | <b>G16</b>                        | <b>Classroom</b>     | <b>47</b>                    |
|  | <b>F1</b>                         | <b>Classroom</b>     | <b>70</b>                    |
|  | <b>F2</b>                         | <b>Classroom</b>     | <b>70</b>                    |
|  | <b>F5</b>                         | <b>Classroom</b>     | <b>50</b>                    |
|  | <b>F6</b>                         | <b>Classroom</b>     | <b>55</b>                    |
|  | <b>F16</b>                        | <b>Classroom</b>     | <b>44.23</b>                 |
|  | <b>S3</b>                         | <b>Classroom</b>     | <b>42.45</b>                 |
|  | <b>S4</b>                         | <b>Classroom</b>     | <b>42.65</b>                 |
|  | <b>S5</b>                         | <b>Classroom</b>     | <b>42</b>                    |
|  | <b>S6</b>                         | <b>Classroom</b>     | <b>42.03</b>                 |
|  | <b>S7</b>                         | <b>Classroom</b>     | <b>42.05</b>                 |
|  | <b>SB2</b>                        | <b>Classroom</b>     | <b>33</b>                    |
|  | <b>SB3</b>                        | <b>Classroom</b>     | <b>33</b>                    |
|  | <b>S14</b>                        | <b>Classroom</b>     | <b>70</b>                    |
|  | <b>S15</b>                        | <b>Classroom</b>     | <b>70</b>                    |
|  | <b>NF1</b>                        | <b>Classroom</b>     | <b>66</b>                    |
|  | <b>NF2</b>                        | <b>Classroom</b>     | <b>73</b>                    |
|  | <b>NF3</b>                        | <b>Classroom</b>     | <b>84</b>                    |
|  | <b>NF4</b>                        | <b>Classroom</b>     | <b>75</b>                    |
|  | <b>NF5</b>                        | <b>Classroom</b>     | <b>88</b>                    |
| <ul style="list-style-type: none"> <li><b>Number of Tutorial rooms and size of each</b></li> </ul>                               |                                   |                      |                              |
|  | <b>Room. No.</b>                  | <b>Description</b>   | <b>Area of each(Sq. m.)</b>  |
|  | <b>S12</b>                        | <b>Tutorial Room</b> | <b>21</b>                    |
|  | <b>S16</b>                        | <b>Tutorial Room</b> | <b>32</b>                    |
|  | <b>SB1A</b>                       | <b>Tutorial Room</b> | <b>33</b>                    |
| <ul style="list-style-type: none"> <li><b>Number of Laboratories and size of each</b></li> </ul>                                 |                                   |                      |                              |
|  | <b>Sr. No.</b>                    | <b>Description</b>   | <b>Area of each(Sq. m.)</b>  |
|  | <b>LAB1</b>                       | <b>COMPUTER LAB</b>  | <b>120</b>                   |
|  | <b>LAB2</b>                       | <b>COMPUTER LAB</b>  | <b>150</b>                   |
|  | <b>LAB3</b>                       | <b>COMPUTER LAB</b>  | <b>132</b>                   |
|  | <b>LAB4</b>                       | <b>COMPUTER LAB</b>  | <b>120</b>                   |
| <ul style="list-style-type: none"> <li><b>Number of Computer Centres with capacity of each</b></li> </ul>                        |                                   |                      |                              |
| <ul style="list-style-type: none"> <li><b>Central Examination Facility, Number of rooms and capacity of each</b></li> </ul>      |                                   |                      |                              |
|  | <b>Sr. No.</b>                    | <b>Description</b>   | <b>Area of each (Sq. m.)</b> |
|  | <b>1</b>                          | <b>Exam Center</b>   |                              |
| <ul style="list-style-type: none"> <li><b>Online examination facility (Number of Nodes, Internet bandwidth, etc.)</b></li> </ul> |                                   |                      |                              |
|  | <b>Sr. No.</b>                    | <b>Nodes</b>         | <b>Internet Bandwidth</b>    |
|  | <b>01</b>                         | <b>100</b>           | <b>100 mbps</b>              |
| <ul style="list-style-type: none"> <li><b>Barrier Free Built Environment for disabled and elderly persons</b></li> </ul>         | <b>As per attached Annexure-A</b> |                      |                              |
| <ul style="list-style-type: none"> <li><b>Occupancy Certificate</b></li> </ul>   | <b>As per attached Annexure-A</b> |                      |                              |
| <ul style="list-style-type: none"> <li><b>Fire and Safety Certificate</b></li> </ul>   | <b>As per attached Annexure-A</b> |                      |                              |
| <ul style="list-style-type: none"> <li><b>Hostel Facilities</b></li> </ul>   | <b>As per attached Annexure-A</b> |                      |                              |
| <ul style="list-style-type: none"> <li><b>Library</b></li> </ul>   |                                   |                      |                              |
| <ul style="list-style-type: none"> <li>Number of Library books/ Titles/ Journals available(Program me-wise)</li> </ul>           | <b>As per Annexure-B</b>          |                      |                              |
| <ul style="list-style-type: none"> <li>List of online National/ International Journals</li> </ul>                                |                                   |                      |                              |

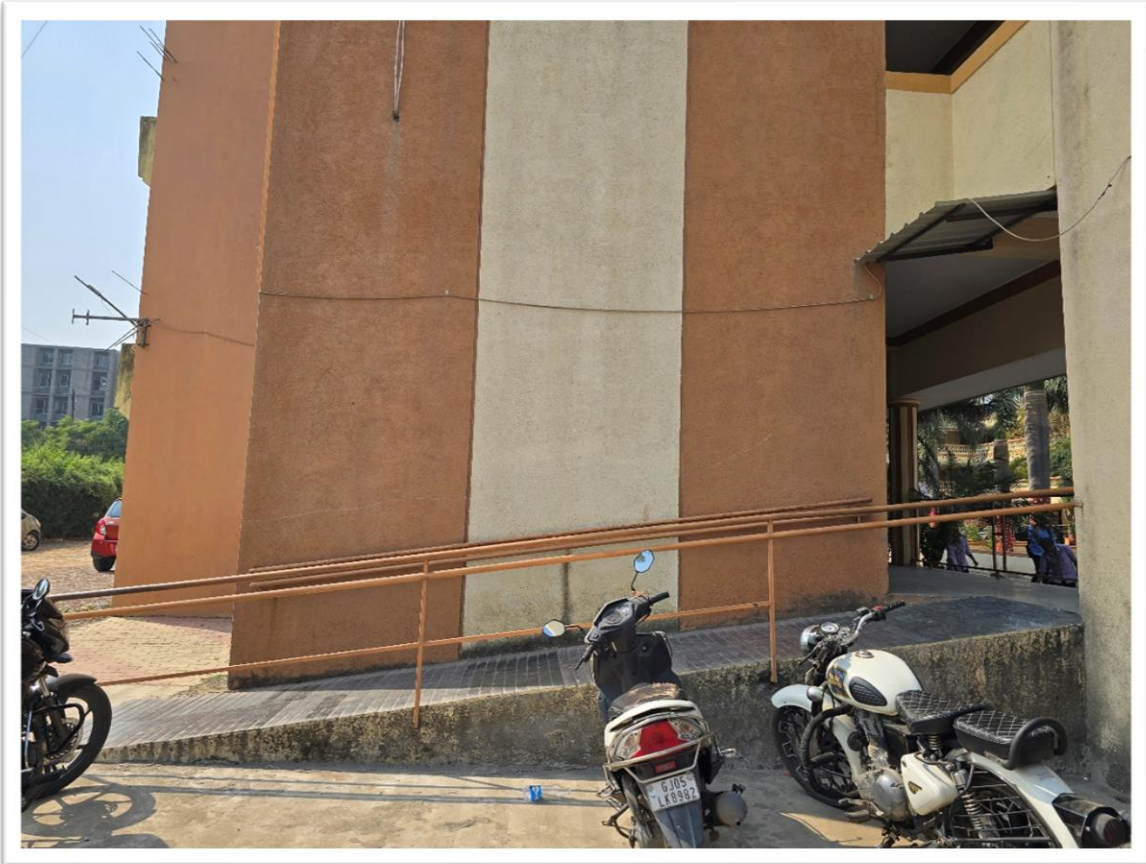
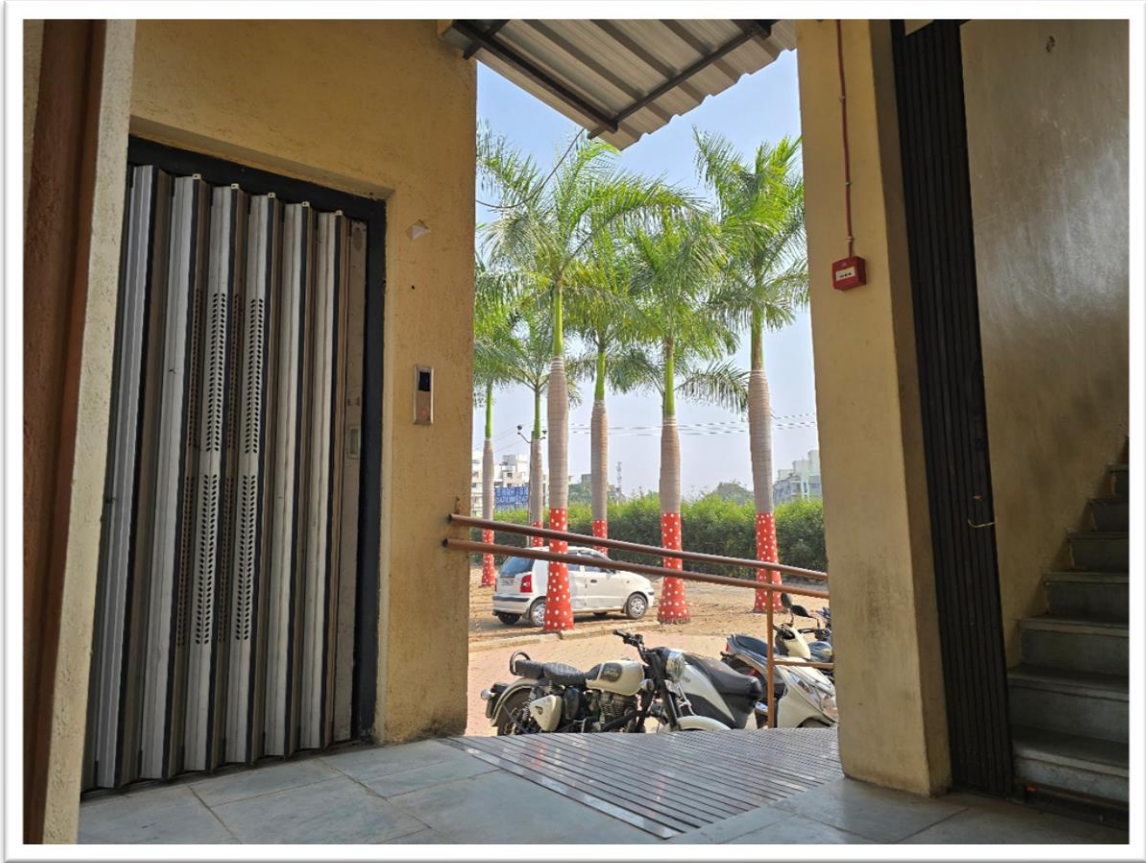
|   |  |
|---|--|
| <ul style="list-style-type: none"> <li>subscribed</li> <li>E- Library facilities</li> <li>National Digital Library(NDL) subscription details</li> </ul>   | <b>As per Annexure-B</b>   |
| <ul style="list-style-type: none"> <li><b>Laboratory and Workshop</b></li> </ul>  |  |
| <ul style="list-style-type: none"> <li>List of Major Equipment/Facilities in each Laboratory/Workshop</li> <li>List of Experimental Setup in each Laboratory/Workshop</li> </ul>  | <b>Workstations, Printers</b>  |
| <ul style="list-style-type: none"> <li><b>Computing Facilities</b></li> </ul>   |  |
| <ul style="list-style-type: none"> <li>Internet Bandwidth</li> </ul>  | <b>100 MBPS</b>  |
| <ul style="list-style-type: none"> <li>Number and configuration of System</li> </ul>  | <b>285</b>   |
| <ul style="list-style-type: none"> <li>Total number of system connected by LAN</li> </ul>   | <b>285</b>   |
| <ul style="list-style-type: none"> <li>Total number of system connected by WAN</li> </ul>   | <b>00</b>  |
| <ul style="list-style-type: none"> <li>Major software packages available</li> </ul>   | <b>As per Annexure-C</b>   |
| <ul style="list-style-type: none"> <li>Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)</li> </ul>  | <b>Projector, Speakers, HD Web camera with MIC</b>   |
| <ul style="list-style-type: none"> <li>Facilities for conduct of classes/courses in online mode (Theory &amp; Practical)</li> </ul>   | <b>Adequate Bandwidth of Leased line Fiber optic internet, Speakers, HD Web camera with MIC</b>  |
| <ul style="list-style-type: none"> <li>List of facilities available <ul style="list-style-type: none"> <li>Games and Sports Facilities</li> <li>Extra-Curricular Activities</li> <li>Soft Skill Development Facilities</li> </ul> </li> </ul>   | <p><b>Indore outdoor games equipments, huge ground separate for cricket and volleyball.</b></p> <p><b>For detailed report of these activities, Please refer: <a href="https://vtcbcsr.edu.in/activities.php">https://vtcbcsr.edu.in/activities.php</a></b></p> <p><b>For detailed report of Soft Skill activities, Please refer: <a href="https://vtcbcsr.edu.in/activities.php">https://vtcbcsr.edu.in/activities.php</a></b></p> |
| <ul style="list-style-type: none"> <li>Teaching Learning Process</li> <li>Curricula and syllabus for each of the Programmes as approved by the University</li> <li>Academic Calendar of the University</li> <li>Academic Time Table with the name of the Faculty members handling the Course</li> <li>Teaching Load of each Faculty</li> <li>Internal Continuous Evaluation System and place</li> <li>Student's assessment of Faculty, System in place</li> </ul> | <p><b>Please refer institute link: <a href="https://vtcbcsr.edu.in/bbasyllabus.php">https://vtcbcsr.edu.in/bbasyllabus.php</a></b></p> <p><b>As per Annexure-D</b></p> <p><b>As per Annexure--D</b></p> <p><b>As per Annexure--D</b></p>   |
| <b>16. Enrolment and placement details of students in the last 3years: Not Applicable</b>   |  |
| <b>17. List of Research Projects/ Consultancy Works</b>   | <b>As per Annexure-F</b>   |



|   |  |
|---|--|
| <p>a. Number of Projects carried out, funding agency, Grant received</p> <p>b. Publications (if any) out of research in last three years out of masters projects</p> <p>c. Industry Linkage</p> <p>d. MoUs with Industries (minimum3(10))</p> |  |
|---|--|

## **Annexure – A**

# **BARRIER FREE ENVIRONMENT FOR PHYSICALLY CHALLANED**



# OCCUPANCY CERTIFICATE

# **Fire Safety Certificate**

# **Annexure B**

## **Library Details**

# **Annexure C**

## **Software Packages**

**Annexure D**  
**University Academic Calendar**